



Facilities Engineering

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AIR CONDITIONING - ELECTRICAL CONTRACTING
INSTALLATION INSPECTION AND TESTING
NETWORK COMMUNICATIONS - BUILDING MAINTENANCE

23rd May 2018

Dear Valued Customer,

PRIVACY STATEMENT

To comply with the General Data Protection Regulation (GDPR), which comes into effect on the 25th May 2018, we wish to confirm that we currently hold your details within our secure database.

The information that we currently hold on your Company is entirely for maintaining our trading relationship with you and includes some or all of the following:

- Company/Trading Name
- Company/Trading Address
- Company Registration Number
- Company VAT Registration Number
- Bank Details
- Delivery Address
- Contact Names
- Contact Telephone Numbers
- Contact Email Addresses
- Trading Activity.

We do not share your information with any third parties. We will however, on occasion, keep you up-to-date on services that we feel would be of interest or benefit to you.

The above information will be kept on our database unless you contact us to opt out. If you wish to opt out, then please email – info@mrs.gb.net – with GDPR – OPT OUT as the subject.

If you have any queries or require any further information regarding the above, please do not hesitate to contact us.

Yours faithfully,

Bob Wolfenden
Partner

